



SRI RAAJA RAAJAN

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University)

146 /4B1, Amaravathi Village,
Amaravathipudur (Po.),
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IQAC - Internal Quality Assurance Cell

RECORDED NOTES FOR THE IQAC MEETING -3

VENUE: SEMINAR HALL

DATE: 23.12.2022

Date of Meeting: 20.12.2022

Agenda:

- Introducing the New Principal
- Review of Feedback Analysis and Action Taken report
- Quality improvement in Student Learning Process.

Members Present:

1. Dr. A.Elango, Principal - IQAC Chairperson
2. Mrs. M. Vadivambal, Academic Coordinator – IQAC Coordinator
3. Dr. S. Subbiah, Chairman – Management Representative
4. Dr. K.Senthamarai, Dean
5. Dr. K.Velmanirajan, Mechanical Engineering
6. Dr. R.Meena Devi, Chemistry
7. Dr. T.Subash, Professor/Civil
8. Dr. V.Sarathi, Professor /S&H
9. Dr. K.Muralibabu, Professor /ECE
10. Dr. K.Angayarkanni, Administrative Officer
11. Dr. M.Sakthivel Pandiyan, AP/S&H
12. Mrs. N.Rajeswari, HOD/EEE
13. Mr. V.MahalingaSuresh, AP/S&H
14. Mr. T.N.Balaji, HOD/ECE
15. Mrs. P.Sheeba, AP/EEE

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16. Mrs. CK.Abinaya, AP/Civil
17. Mrs. S.Divya, AP/Civil
18. Mrs. Nagammai, AP/EEE
19. Mrs. Ashwini, AP/S&H
20. Mr. G.Ayyavoo, AP/Mech
21. Mr. S.Prem, AP/MECH
22. Mrs. K.IsabellaRani, AP/ECE
23. Mrs. P.Kavipriyadevi, AP/Civil
24. Mrs. Bharathimeenal, AP/CSE
25. Mrs. P.Geetha, AP/S&H
26. Mr. S.Arunakanth, BE (Alumni)
27. Mrs. V.Manju, ME
28. Selvi. N. Pavithra, ME (CSE)
29. Mr. K.Ravi, Layam Construction, Chennai.

IQAC Co-ordinator welcomed all the stake holders of SRRCET IQAC for the third meeting and introduced the New Principal Dr. A. Elango as the Chairperson of IQAC to the members. Principal Dr. A.Elango briefly described the importance of IQAC for an educational institution and explained the steps taken for initiation of various clubs. He also explained about the need for Quality improvement in Student Learning Process.

Mrs. M.Vadivambal explained about the progress of activities carried out by each criteria members. Principal reviewed the aspects of each Criteria.

The members appreciated Sports and Club activities of the College and the usage of Library books and the resources in the Library, especially the E-journals. Principal Reviewed the issues raised in the Student and Parent Feedback, its Analysis Report and the Action Taken Report in detail along with the members. The members appreciated the action taken to resolve the issues. The Action Taken Report for AY 2021-22 is attached.

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The following points were suggested by the members for continual improvement of Student learning process:

1. To give more thrust by faculty to motivate the students for improving their practical knowledge, through hands-on training. This will create interest in the subject and improve their understanding and writing capability in theory exams.
2. **College Timings:** Students can be segregated as slow and fast learners and may be given special training for slow learners in the last hour (i.e. after 4.10 PM). Meanwhile the other students may be encouraged to go for Sports, Club activities and Library usage.
3. The resources in the **Library**, especially the E-journals are less utilized, hence the students in each class may be encouraged to give seminar, so that, they can use the Library effectively.


IQAC CO-ORDINATOR


PRINCIPAL 23/12/22

Copy circulated to all IQAC members

- All Head of Departments
- SRRCET-website In-Charge
- File

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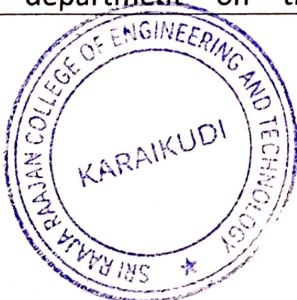


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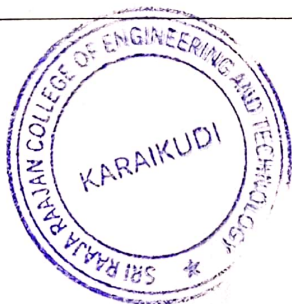
IQAC Action Taken Report on the basis of Students' and parents' feedback

2021-2022

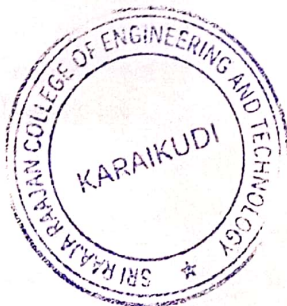
ISSUES HIGHLIGHTED	ACTION TAKEN /PLANNED
1. Academic Session in the year 2021-2022 was held partly online and partly offline mode. Students raised few issues about online connectivity and discontinuity in the learning process. Transition was stressful for some students, especially outstation students.	Online classes, assessment and interaction have been streamlined with the use of MS Teams. Training sessions were conducted for the faculty in the initial months of the pandemic. Most faculty members have become proficient in use of MS Teams and applications. In terms of transition from online to offline, college and teachers have ensured a continuous process of guidance and support for the students.
2. Students have expressed their desire to have an environment more conducive to learning research. Teachers of the college have been deeply invested in research activities and expressed interest to make more research-oriented entity.	In light of these suggestions; A Research and Development cell has been started in the college. It is in line with the NEP 2020 recommendations for HEIs. The development of the cell will enable attainment of research ecosystem in HEIs. The cell will encourage teachers to engage in research and discuss the same with students. Research proposals of teachers have been approved which are being funded by the college. All these projects include students as well with the aim to encourage students to undertake research.
3. Students have also emphasized the online sessions may sometimes be useful and give them more flexibility.	The college has emphasized use of Hybrid mode of learning as far as seminars and workshop are concerned. All departments continue to hold online workshop and seminars as an addition to offline classes to provide flexibility and best learning outcomes for the students.
4. Many students' societies are still department on the proprietary	Students have been provided with some premium options which enabled them to carry on their society



video, teleconferencing software for their day-to-day operations and meetings.	functions. A Students incubation cell has been created by the college to facilitate overall growth of the students, the centre has performed exceptionally well in organizing relevant workshop and seminars for students.
5. An important issue raised by the students is to strengthen the interaction platform between students and teachers outside the classrooms as well.	The Mentorship program of the college has been instrumental in creating one such platform our teachers have been in touch with their mentees.
6. Student feedback revealed that students will consider it useful to have the list of optional papers on the college website. For example, generic Elective and skill Enhancement. Some students pointed out that number of optional papers offered should increase to give them more choice.	The department have been informed about reviving their tradition of holding an orientation for optional papers like generic Electives and skill enhancement courses. Given the multidisciplinary nature of new curriculum under NEP, it will be highly useful to have a list optional papers on the college website for each department.
7. Students have expressed that the usage of ICT tools can be improved in the offline environment .	Teachers have made concerted effort to bring about this change, with power point presentation, use of MS teams for assignments. Teachers have been advised to deliver lectures using presentation and circulate e content. college has also opened an avenue for creating e-content for different subjects and is provided facilities for audio video recording.
8. Student counseling, internships and placements have been found to be important for students.	Placement cell, internship cell and college mentors are working proficiently to strengthen these important aspects.
9. Teachers feedback has identified following issues relating to curriculum <ul style="list-style-type: none"> • Participation in syllabus formation by all colleges. • Syllabus to be more Application oriented and flexible • More academic emphasis in syllabus designing. • Lab hours to be reduced for some Engineering. 	Some of these issued may be addressed with implementation of CEP. Some issued require changes in New curriculum and syllabus formation process. The same has been communicated to the college administration. Around 40 to 45% of Teachers have participated in syllabus committees of GCE, they are taking up some of these matters at the relevant forums.



<p>10. Employees and Alumni have identified few issues.</p> <ol style="list-style-type: none"> practical orientation /Application based papers especially in Engineering field. More guidance on career path and industry practices. Curriculum to be updated with changes in laws. 	<p>Department associations has created a parallel universe of seminars, workshop and conference and add on course to address these issues.</p>
<p>11. During the pandemic, and subsequently, the students have not been able to meet their classmates and seniors in a physical environment and their usual interaction platforms have either broken down or moved online. The college administration understands the importance of student-to-student interaction and considers the same as a cornerstone of overall development of the students.</p>	<p>In order to encourage the students -to-student interaction and leverage the same for overall development of the students, Department associations launched its unique Peer to peer Mentoring program. The program has been very well conducted and received by the students.</p> <p>Some of the core objectives of the program include: Creating one of the best personal development platforms for students, connecting students to learn and grow in various subjects, creating an impactful teaching learning culture amongst students, promoting cooperative knowledge sharing environment amongst students and creating an opportunity for every student to expand his/her skills.</p> <p>Students have come forward to become peer to peer mentors and have helped their juniors and classmates through session on subjects and other careers facilitation workshops. This has encouraged collaboration, team working skills and cognitive development among students.</p> <p>All details of the program are available on the college website.</p>



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